



Australian Government

Department of Climate Change, Energy, the Environment and Water
Australian Antarctic Division



AUSTRALIAN
ANTARCTIC
PROGRAM

Expeditioner Band 2.3 (APS 5) – Field Training Officer

Classification	Expeditioner Band 2.3 (APS 5) - \$89,311 pa
Total Remuneration	\$157,265 pa (When in Antarctica/sub Antarctic, inclusive of Antarctic Allowances)
Division	Australian Antarctic Division
Branch	Operations and Logistics
Section	Station and Field Operations
Location	Kingston, Tasmania and Antarctic/sub-Antarctic deployment
Employment Status	Non-Ongoing (temporary)
Hours	Full-time (37.5 hours per week)
Security Clearance	Not Required

WHO WE ARE – Australian Antarctic Division (AAD)

The AAD is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water (DCCEEW). As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals to:

- maintain the Antarctic Treaty System and enhance Australia's influence within it
- protect the Antarctic environment
- understand the role of Antarctica in the global climate system
- undertake scientific work of practical, economic and national significance.

THE JOB

As a Field Training Officer (FTO) you are responsible for the planning, scheduling, and delivery of Antarctic and sub- Antarctic field training. You will lead and provide support to groups working in the field. You will coordinate field safety and the development of station search and rescue capabilities.

There is one FTO at each station over the 'winter season' (March to November) which adopts the position and responsibility of a SFTO.

You should apply for this role if you have the appropriate knowledge, skills and experience and an interest in the challenge of living and working in a small community in a remote environment. Applicants will be assessed and if successful placed in a role for training and deployment, or a merit pool that will be used for future seasons.

Key duties will include, but are not limited to:

As a Field Training Officer, you will be required to undertake some or all the following:

- Support pre-departure training and preparatory activities;

- Plan, coordinate and deliver training programs across a wide range of sub-Antarctic and Antarctic field skills;
- Training will be delivered in a range of environments, including shipboard, sub-Antarctic and Antarctic station operating areas and deep field;
- Maintain expeditioner field training records as per Training Management System procedures;
- Provide field leadership and planning assistance to enable station capability and project objectives;
- Guide and mentor expeditioners in the field as required to support both operational and recreational activity;
- Conduct and coordinate training to develop station search and rescue capabilities;
- Lead operational search and rescue deployments;
- Maintain, issue, repair and audit field equipment and clothing; and
- Maintain travel routes and GPS waypoint information.

WHAT WE ARE LOOKING FOR – ESSENTIAL	When you need to provide evidence	
	Provide copy with application	obtained prior to job commencement
<p>Required Identification/Qualification/License/Ticket</p> <p>Outdoor Guiding/Leading Qualification and/or Experience</p> <ul style="list-style-type: none"> • Significant experience (within the last 5 years) in outdoor guiding/leading with either young people or adults in remote wilderness settings and; <ul style="list-style-type: none"> ○ A relevant qualification in Outdoor Education such as a Certificate IV in Outdoor Education, a Diploma of Outdoor Education (preferred), a Bachelor of Education (Outdoor Education) or equivalent; and/or ○ An Adult Teaching qualification (e.g. Bachelor of Education; Grad Dip; TAE). <p>OR</p> <ul style="list-style-type: none"> • Significant long serving experience in guiding (within the last 10 years) and leading in the outdoor sector, inclusive of adult guiding (preferably in adult training and instruction). 	✓	
Wilderness First Aid - (WFA, PHEC), or equivalent/higher	✓	
Climbing Qualification - Single pitch climbing instructor's qualification and/or multi-pitch climbing guide qualification, or equivalent	✓	
Driver's Licence – A current, unrestricted "C" class (manual) Australian driver's licence.	✓	

Citizenship - In accordance with the PS Act 1999, APS employees are required to be Australian citizens. Persons who are not Australian citizens will generally only be considered where there are no suitable Australian applicants, with next considerations being Australian residents with work rights and New Zealand citizens.	✓	
Valid Passport - The expiry date of the passport (and any relevant visa) must be at least 6 months beyond the planned end date of your intended stay in the Antarctic or sub-Antarctic		✓
Provide First Aid (HLTAID011) must be valid for at least 18 months beyond the date of AAD commencement.		✓
Provide CPR (HLTAID009) must be valid for at least 6 months beyond the date of AAD commencement		✓

Knowledge and experience:

Instructional ability including preparation of presentations and delivery of training in most of the following areas:

- field trip planning including risk assessment
- group management, including leadership theory and practice
- environmental awareness and minimal impact practice
- general field skills in relation to use of stoves, shelters, etc.
- field navigation including the use of GPS units
- communications including the use of radios and satellite phones
- snow survival skills
- search and rescue, including first response and operational coordination
- technical rope-work skills in steep slope and vertical slope - rock, snow or ice environments
- Glacial travel experience in Antarctic-like conditions
- Organisational ability and leadership experience in the support of remote field expeditions
- The ability to work as part of a team, in a multi-skilled work environment, to work autonomously and follow directives (when required) from individuals such as the SFTO and Station Leader

WHAT WE ARE LOOKING FOR – DESIRABLE

These are not essential to the role, however, to be suitable you will need to have at least some of these. We encourage you to apply even if you do not fit 100% of the requirements below.

Knowledge and experience:

Qualifications/licences (provide copies with your application):

- Coxswain Certificate of Competencies
- Chainsaw Certification
- Quad bike Certification
- Snowmobile Certification

Recent hands-on experience (within the last 5 years):

- Instructional ability including preparation of presentations and delivery of training in the following areas:

- glacier travel and crevasse rescue
- cross country skiing and/or
- Indoor climbing wall and supervision
- Field research program support
- Remote field camp setup and support
- Sea ice travel
- Development of training resource materials
- Operation of small marine craft such as an IRB
- Operation of chain saw
- Operation of quad bike
- Operation of snowmobiles and/or
- Active participation in helicopter and/or small fixed wing aircraft operations (including sling loading).

ELIGIBILITY AND OTHER REQUIREMENTS

Personal Qualities:

During the recruitment selection process, the AAD assesses individual personal qualities required to successfully live and work in an isolated Antarctic/sub-Antarctic community. Successful candidates need to demonstrate the personal qualities detailed [here](#).

Pre-employment check:

Your suitability for employment will be assessed through pre-employment screening including National Police Check, referee checks, pre-employment medical assessment, specified mandatory qualification(s) validation and completion of required probation period.

Work Health and Safety Obligations:

All employees have a duty to take reasonable care of their own health and safety while at work, to ensure their acts or omissions do not adversely affect the health and safety of other persons in line with any reasonable instruction given to comply with the Work Health and Safety legislation.

RecruitAbility:

Under the [APS \(Australian Public Service\) RecruitAbility scheme](#) you will be invited to participate in further assessment for the vacancy if you choose to apply under the scheme; declare you have a disability; AND meet the minimum requirements for the position.

HOW TO APPLY

Information about how to apply can be found [here](#), including further information about AAD jobs.