



**Australian Government**

**Department of Climate Change, Energy,  
the Environment and Water**  
Australian Antarctic Division

## Expeditioner Band 1.5 (APS 4) – Carpenter

<b>Classification</b>	Expeditioner Band 1.5 (APS 4) - \$79,801 pa
<b>Total Remuneration</b>	\$145,142 pa (when in Antarctica/sub-Antarctic, inclusive of Antarctic Allowances)
<b>Division</b>	Australian Antarctic Division
<b>Branch</b>	Assets and Technology
<b>Section</b>	Infrastructure Maintenance and Operations/Construction Projects
<b>Location</b>	Based in Kingston, Tasmania. Antarctic and sub-Antarctic
<b>Employment Status</b>	Non-Ongoing (temporary)
<b>Hours</b>	Full Time
<b>Security Clearance</b>	Not Required

### Commitment to Inclusion

AAD values diversity, in backgrounds and experience. We acknowledge the challenges associated with the work that we do and are committed to developing an inclusive culture for all people. We welcome everyone to apply, especially those individuals who are underrepresented in the industry: women and gender diverse people, LGBTQIA+ folks, culturally and linguistically diverse people and Aboriginal and/or Torres Strait Islander peoples.

### Overview

As a Carpenter you will maintain station buildings and field huts. This includes carpentry, painting, plastering, tiling, floor covering, glazing and steel erection work. Carpenters are also involved in the mixing and pouring of concrete foundations. They also manage the safe operation of the carpenters' workshop and station hobby hut.

Carpenters work in either summer or winter jobs, and shorter winters may also be an option. Carpenters work at all three Antarctic stations as well as Macquarie Island.

### The Job

As a Carpenter you will be required to undertake some or all of the following:

- Perform building and services construction work, both internally and externally.
- Maintain in-built fire protection systems such as fire rated walls, ceilings and doors.
- Maintain the structural integrity of buildings and services.
- Maintain paint systems, floor coverings, glazed units, joinery and furniture.
- Maintain a wide range of woodworking machinery and power tools.
- Maintain the carpentry stock inventory, and coordinate the reorder of spare parts, materials and equipment.

- Prepare and submit monthly and annual reports.
- Operate a computerised maintenance management system.
- You will be advised if your position is likely to involve Asbestos Removal, and will be required to undergo health monitoring in this event. The AAD provides suitable risk control measures and training for all such activities including baseline and ongoing medical assessments to be conducted as part of the AAD's processes.
- The AAD is committed to providing a safe place of work, safe systems of work and a culture in which care for one another's safety and wellbeing is central to the way we do things. Having stated this, you are going to an extreme workplace. The consequences of you failing to understand your responsibilities can be catastrophic. It is therefore incumbent on all expeditioners to understand and implement the AADs Work Health Safety Commitment Statement and the AAD Safety Behaviours Framework.

As a proactive and positive member of the community you will:

- Maintain a personal and practical commitment to AAD policies and standard operating procedures (including work, health and safety and environmental policies). Training and guidance in regard to all responsibilities relevant to your position will be provided.
- Be rostered to perform duties to support the community life of the expedition, such as general kitchen duties, garbage clearance, general cleaning duties, and assisting other expedition members with official programs, to ensure an equitable contribution.
- Work in areas outside of your primary role, for example, providing assistance to other areas or science projects, or participating in general labouring tasks such as clearing snow or handling cargo.

## **What we are looking for**

### **Essential**

You can only be selected for this role if you have these essential skills and licences before application:

Qualifications/licences (provide copies in your application):

- A suitable trade certificate, technical certificate, apprenticeship or recognised equivalent in the building trade group such as Carpenter or Carpenter/Joiner
- A White Card (issued after May 2009), or the ability to attain prior to commencement.
- CPCCE3014A Remove Non-Friable Asbestos, or the ability to attain prior to commencement
- A current, unrestricted "C" class (manual) Australian driver's licence.
- Valid passport when travelling to the Antarctic or sub-antarctic. The expiry date of the passport (and any relevant visa) must be at least 6 months beyond the planned end date of your intended stay in the Antarctic or sub-antarctic
- A current statement of attainment in the following units of first aid, or the ability to attain prior to commencement:
  - Provide First Aid (HLTAID0011) must be valid for at least 18 months beyond the date of AAD commencement.

- Provide CPR (HLTAID009) must be valid for at least 6 months beyond the date of AAD commencement.

Recent hands-on experience (within the last 3 years):

- Concrete technology, footings and foundations
- Structural steel erection techniques
- Site set-out techniques
- Current building practices and the Building Code of Australia
- Broad general experience within the construction industry.
- Maintenance practices

### **Highly Desirable**

These are not essential to the role, however to be suitable you will need to have at least some of these. We encourage you to apply even if you do not fit 100% of the requirements.

Qualifications/licences:

- Scaffolding
- Elevated Work Platform
- Working Safely at Heights
- A Forklift (High Risk) Licence, or the ability to attain prior to commencement (for Winter roles only)

Recent hands-on experience (within the last 3 years):

- Asbestos removal
- Painting and plastering systems including suspended ceiling systems
- In-built fire protection of buildings including fire-rated walls, ceilings and doors, and managing safe penetrations
- Construction and maintenance techniques for cool room style steel/foam insulating panel systems
- Elevated work platforms, scaffolding and working safely at heights
- Glazing technology, particularly in regard to special glass and triple-glazing
- Safe use and maintenance of woodworking machines, and safe techniques of blade sharpening
- Ceramic floor tile and wall tile systems

### **Desirable**

These are not essential to the role. To be suitable you do not need any of these, but they may make you more competitive against other applicants:

- Furniture maintenance and upholstery.
- Writing reports.
- Installation of computer flooring systems.
- Operation of a computerised maintenance management system.
- Understanding of cold climate building technologies including cold-paths and vapour barriers.
- Carpet laying including broadloom and carpet tiles.

## **Additional**

Should your application be successful, it is useful to have some understanding of any additional licences you have, for example:

- Confined space
- Supervise asbestos removal
- Dogging
- Rigging
- Operation of a crane
- Telescopic materials handler
- Loader
- Excavator
- Skid steer loader (Bobcat)
- Skidder

**Personal Qualities** - The Australian Antarctic Division assesses the personal qualities required to successfully live and work in an isolated Antarctic or sub Antarctic community. Successful candidates need to demonstrate the personal qualities criteria detailed [here](#). This will be assessed during the selection process.

## **Eligibility and other requirements**

**Citizenship** – In accordance with the PS Act 1999, APS employees are required to be Australian citizens. Persons who are not Australian citizens will generally only be considered where there are no suitable Australian applicants, with next considerations being Australian residents with work rights and New Zealand citizens

**Security Clearance** - This position does not require a security clearance.

**Pre-employment Check** - Your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and a pre-employment medical and psychological adaptability assessment, specified mandatory qualification(s) validation and a probation period.

If required, this may include comprehensive drug screening for compliance to undertake Safety Sensitive Aviation Activities (SSAA).

## **Requirement to be vaccinated under public health orders**

It may be a condition of your employment that:

1. if you are required to be vaccinated against COVID-19 under an applicable Australian law; or
2. if the department is unable under an applicable Australian law to permit you to attend for work (ie outside of your usual place of residence) unless you are vaccinated against COVID-19,

You must be up to date with your COVID-19 vaccinations, and you must also comply with all recommendations from public health authorities regarding any additional vaccinations that ensure the effectiveness of the COVID-19 vaccine that you have received.

## How to Apply

***The [Application Process](#) and the [Life as an Expeditioner](#) pages contain critical information about living and working in Antarctica, and must be read in conjunction with this job description prior to applying.***

Apply for this role by submitting your application through our [Jobs in Antarctica](#) website. If you have any questions regarding this role, email the contact officer.

Your email is our primary method of contacting you; please make sure that the email and phone number you provide us is correct, current and accessible. **We recommend applicants to not use their work email on their application for accessibility.**

### **Work Health and Safety Obligations**

All workers (APS1-Secretary) have a duty to take reasonable care for their own health and safety whilst at work, to ensure their acts or omissions do not adversely affect the health and safety of other persons and to comply with any reasonable instruction given to comply with the Work Health and Safety legislation.

All supervisors and managers (APS5-EL1) play a significant role by modelling safe work behaviours and clearly setting the standard for acceptable behaviour in the workplace. Supervisors and managers play a critical role in supporting 'Officers' to exercise due diligence and in consulting with duty holders.

An Officer (EL2-Secretary) makes and participates in making decisions that affect the whole or a substantial part of the department. Employees at the SES Band 2 and above classification are considered to be Officers under the Work Health and Safety Act 2011 (Cth) with all EL 2 and above required to complete officer due diligence training. Officers have a duty to be proactive and continuously ensure that the department complies with relevant duties and obligations.

### **Contact**

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