



Australian Government

Department of Climate Change, Energy, the Environment and Water  
Australian Antarctic Division



AUSTRALIAN  
ANTARCTIC  
PROGRAM

## Expeditioner Band 1.5 (APS 4) – Carpenter

<b>Classification</b>	Expeditioner Band 1.5 (APS 4) - \$82,993 pa
<b>Total Remuneration</b>	\$150,947 pa (When in Antarctica/sub Antarctic, inclusive of Antarctic Allowances)
<b>Division</b>	Australian Antarctic Division
<b>Branch</b>	Assets and Technology
<b>Section</b>	Infrastructure Maintenance and Operations/Construction Projects
<b>Location</b>	Kingston, Tasmania and Antarctic/sub-Antarctic deployment
<b>Employment Status</b>	Non-Ongoing (temporary)
<b>Hours</b>	Full-time (37.5 hours per week)
<b>Security Clearance</b>	Not Required

### WHO WE ARE – Australian Antarctic Division (AAD)

The AAD is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water (DCCEEW). As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals to:

- maintain the Antarctic Treaty System and enhance Australia's influence within it
- protect the Antarctic environment
- understand the role of Antarctica in the global climate system
- undertake scientific work of practical, economic and national significance.

### THE JOB

As a Carpenter you will maintain station buildings and field huts. This includes carpentry, painting, plastering, tiling, floor covering, glazing and steel erection work. Carpenters are also involved in the mixing and pouring of concrete foundations. They also manage the safe operation of the carpenters' workshop and station hobby hut.

Carpenters work in either summer or winter jobs, and shorter winters may also be an option. Carpenters work at all three Antarctic stations as well as Macquarie Island.

You should apply for this role if you have the appropriate knowledge, skills and experience and an interest in the challenge of living and working in a small community in a remote environment. Applicants will be assessed and if successful placed in a role for training and deployment, or a merit pool that will be used for future seasons.

### Key duties will include, but are not limited to:

As a Carpenter you will be required to undertake some or all of the following:

- Perform building and services construction work, both internally and externally.
- Maintain in-built fire protection systems such as fire rated walls, ceilings and doors.
- Maintain the structural integrity of buildings and services.
- Maintain paint systems, floor coverings, glazed units, joinery and furniture.
- Maintain a wide range of woodworking machinery and power tools.
- Maintain the carpentry stock inventory, and coordinate the reorder of spare parts, materials and equipment.
- Prepare and submit monthly and annual reports.
- Operate a computerised maintenance management system.

#### WHAT WE ARE LOOKING FOR - ESSENTIAL

Required Identification/Qualification/License/Ticket	When you need to provide evidence	
	Provide copy with application	obtained prior to job commencement
<b>Trade Certificate</b> - A suitable Certificate III trade certificate as a Carpenter or Carpenter/Joiner	✓	
<b>White Card</b> - A White Card (issued after May 2009)		✓
<b>CPCCE3014A</b> - Remove Non-Friable Asbestos		✓
<b>Driver's Licence</b> – A current, unrestricted "C" class (manual) Australian driver's licence.	✓	
<b>Citizenship</b> - In accordance with the PS Act 1999, APS employees are required to be Australian citizens. Persons who are not Australian citizens will generally only be considered where there are no suitable Australian applicants, with next considerations being Australian residents with work rights and New Zealand citizens.	✓	
<b>Valid Passport</b> - The expiry date of the passport (and any relevant visa) must be at least 6 months beyond the planned end date of your intended stay in the Antarctic or sub-Antarctic		✓
<b>Provide First Aid</b> (HLTAID011) must be valid for at least 18 months beyond the date of AAD commencement.		✓
<b>Provide CPR</b> (HLTAID009) must be valid for at least 6 months beyond the date of AAD commencement		✓

#### Knowledge and experience:

Recent hands-on experience (within the last 3 years):

- Concrete technology, footings and foundations
- Structural steel erection techniques
- Site set-out techniques
- Current building practices and the Building Code of Australia
- Broad general experience within the construction industry
- Maintenance practices

## **WHAT WE ARE LOOKING FOR – HIGHLY DESIRABLE**

These are not essential to the role, however, to be suitable you will need to have at least some of these. We encourage you to apply even if you do not fit 100% of the requirements.

### **Knowledge and experience:**

Qualifications/licences:

- Scaffolding
- Elevated Work Platform
- Working Safely at Heights

Recent hands-on experience (within the last 3 years):

- 'B' Class Non-Friable Asbestos removal
- Painting and plastering systems including suspended ceiling systems
- In-built fire protection of buildings including fire-rated walls, ceilings and doors, and managing safe penetrations
- Construction and maintenance techniques for cool room style steel/foam insulating panel systems
- Elevated work platforms, scaffolding and working safely at heights
- Glazing technology, particularly in regard to special glass and triple-glazing
- Safe use and maintenance of woodworking machines, and safe techniques of blade sharpening
- Ceramic floor tile and wall tile systems

## **WHAT WE ARE LOOKING FOR – DESIRABLE**

These are not essential to the role, however to be suitable you will need to have at least some of these. We encourage you to apply even if you do not fit 100% of the requirements.

### **Knowledge and experience:**

- Furniture maintenance and upholstery.
- Writing reports.
- Installation of computer flooring systems.
- Operation of a computerised maintenance management system.
- Understanding of cold climate building technologies including cold-paths and vapour barriers.
- Carpet laying including broadloom and carpet tiles.

Should your application be successful, it is useful to have some understanding of any additional licences you have, for example:

- Confined space
- Supervise asbestos removal
- Dogging
- Rigging
- Operation of a crane
- Telescopic materials handler
- Loader
- Excavator
- Skid steer loader (Bobcat)
- Skidder

## ELIGIBILITY AND OTHER REQUIREMENTS

### **Personal Qualities:**

During the recruitment selection process, the AAD assesses individual personal qualities required to successfully live and work in an isolated Antarctic/sub-Antarctic community. Successful candidates need to demonstrate the personal qualities detailed [here](#).

### **Pre-employment check:**

Your suitability for employment will be assessed through pre-employment screening including National Police Check, referee checks, pre-employment medical assessment, specified mandatory qualification(s) validation and completion of required probation period.

### **Work Health and Safety Obligations:**

All employees have a duty to take reasonable care of their own health and safety while at work, to ensure their acts or omissions do not adversely affect the health and safety of other persons in line with any reasonable instruction given to comply with the Work Health and Safety legislation.

### **RecruitAbility:**

Under the [APS \(Australian Public Service\) RecruitAbility scheme](#) you will be invited to participate in further assessment for the vacancy if you choose to apply under the scheme; declare you have a disability; AND meet the minimum requirements for the position.

## HOW TO APPLY

Information about how to apply can be found [here](#), including further information about AAD jobs.