



Australian Government

Department of Agriculture, Water and the Environment

Project Lead – Fuel Spill Remediation

Position Number	80000273
Classification	EL1
Division	Australian Antarctic Division
Branch	Science
Section	Environmental Protection Program
Location	Hobart, 203 Channel Highway, Kingston, Tasmania 7050
Employment Status	Non-ongoing (fixed-term)
Hours	Part-time 0.8 FTE (4 days per week)
Security Clearance	Not Required

Who we are

The Australian Antarctic Division (AAD) is part of the Commonwealth Department of Agriculture, Water and the Environment. As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals. These goals are: to maintain the Antarctic Treaty System and enhance Australia's influence within it; to protect the Antarctic environment; to understand the role of Antarctica in the global climate system; and to undertake scientific work of practical, economic and national significance. The AAD also has responsibility for administering the Australian Antarctic Territory and the Territory of Heard and McDonald Islands.

The role of the AAD Science Branch is to lead and deliver a world-class science program that meets the policy needs of government as articulated in the [Australian Antarctic Science Strategic Plan](#) and the [Australian Antarctic Strategy and 20 Year Action Plan](#).

The Environmental Protection Program (EPP) within the Science Branch has responsibility for undertaking research in conservation biodiversity, environmental risk assessment and remediation. Environmental management of human impacts associated with local and global stressors is the key research area for the program, with a focus on contaminants and non-native species in marine and terrestrial environments in Antarctica and on sub-Antarctic Macquarie Island. The EPP delivers critical and robust scientific data to inform policy and operations for applied environmental protection outcomes on behalf of the Australian government.

The Job

The position will report to the Remediation Manager in the Environmental Protection Program within the Science Branch.

The Fuel Spill Remediation Project Lead undertakes on-site remediation and monitoring of fuel spill contaminated sites in Antarctica and sub-Antarctic Macquarie Island. The Project is a key project within the Environmental Protection Program. The EPP and the Project actively collaborates with

external university researchers and aims to engage with industry partners to deliver environmental improvements, as well as scientific and policy outcomes.

The Project Lead – Fuel Spill Remediation has responsibility for day-to-day project management and technical oversight for a suite of externally funded fuel spill remediation projects. This includes overseeing the planning, reporting, laboratory and field activities in Kingston, Antarctica and Macquarie Island. The position has direct day to day management responsibilities for project staff including recruitment, performance management, conflict resolution and the identification of training needs of employees. This is also a leadership role in the Environmental Remediation and Restoration Section requiring engagement with AAD's Safety and Operations Branch, Assets and Infrastructure Branch, Policy and International Branch, AAD science leaders and collaborative research partners.

Particular responsibilities of the Project Lead – Fuel Spill Remediation are to:

- take a central role in the design, implementation, operation and monitoring of hydrocarbon contaminated soil and water remediation projects by providing specific technical expertise and sign-off on reports;
- project manage and coordinate execution of the fuel spill remediation projects, and reporting to internal and external stakeholders. This includes responsibility for logistics, budgets and procurement.
- manage a multidisciplinary project team of scientists and engineers at Head Office and on station, in the field and in station laboratories;
- support WHS activities, compliance and continuous improvement within the Science Branch;
- foster a productive and service-orientated team environment by leading and partaking in a shared commitment to service delivery and
- support engagement with other areas of the AAD including Safety and Operations and Policy and International branches, and with research agencies and universities interested in forming collaborative relationships to support Australia's Antarctic commitments to environmental remediation and restoration.

There is a distinct seasonality to the work of the fuel spill remediation team in terms of on-site field programs which are undertaken during Antarctic summer operational periods. At all times the work is characterised by high workloads, tight deadlines and a high degree of unpredictability and the need to respond to emerging issues. The Project Lead will be required to participate in and lead field programs at Australia's Antarctic and sub-Antarctic stations for up to 4 months at a time.

Experience, skills and capabilities

We thrive when our teams are made up of people from different backgrounds, cultures, genders, education, training and skills. Developing and enhancing collaborative working relationships, leading teams and sound decision making are essential for this role. The required skills and capabilities that applicants for this position will be assessed against are:

1. Capability in the development, deployment and management of multi-disciplinary applied science for the remediation and restoration of remote fuel contaminated sites, including site assessment, remediation techniques and technologies, contaminant containment, site management, environmental risk assessments and monitoring for remediation efficacy. Demonstrated experience in cold climate sites is highly desirable.
2. Demonstrated experience in project management including managing budgets, schedules,

reporting, and management of competing priorities and emerging issues.

3. Demonstrated experience in the leadership of multi-disciplinary and diverse teams, and the effective management and supervision of staff, including recruitment, performance management, conflict resolution, promoting diversity and inclusion, and enabling continued employee development and training.
4. Highly-developed communication skills, both written and verbal including the ability to oversee and contribute to scientific, technical and non-technical reports and documentation. Proven ability to communicate with influence to a wide range of audiences and to develop and maintain strong relationships with key stakeholders and collaborators.
5. Demonstrated experience in and understanding of regulatory frameworks governing Workplace Health and Safety and environmental responsibilities and proven experience in overseeing compliance processes and the completion of mandatory reporting obligations.

Desirable/Mandatory qualifications

- A relevant tertiary qualification from an Australian tertiary institution, or a comparable overseas institution, or demonstrated equivalent experience.
- For this position there are specific medical, adaptability and personal qualities requirements as the successful applicant will be expected to undertake periods of fieldwork in Antarctic and sub-Antarctic regions and will therefore be required to meet the following criteria:
 - Demonstrate the range of personal qualities and interpersonal skills necessary to perform as a successful team member within isolated Antarctic and sub-Antarctic environments.
 - Be certified as fit for Antarctic service by the AAD's Polar Medicine Unit, after tests conducted by a medical practitioner nominated by the AAD.
 - Demonstrate an ability to effectively adapt and respond to the demands of living and working in an isolated and confined environment as determined by a psychological (adaptability) assessment.

Eligibility and requirements

Citizenship. To be eligible for employment with the Department of Agriculture, Water and Environment you must be an Australian citizen.

Pre-employment Check. Your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period of 6 months.

Mandatory. The successful applicant must hold and maintain an Automatic or Manual driver's licence.

Statement of claims

Applicants are required to submit a statement of claims (**three page maximum**) and a current CV / resume. The statement of claims should outline why you are interested in this position and why you believe that you have the skills, knowledge and experience to be considered for this role. Please provide examples which demonstrate your ability to perform the duties of the position.

The key areas, or points, listed above describe the particular skills, abilities, knowledge and where applicable the qualifications required to achieve the desired outcomes for the role and your statement of claims against these is an essential part of the shortlisting process. If shortlisted, applicants may be asked to attend an interview to provide further examples against these key areas/points to demonstrate their ability to perform the duties of the position.

Applicants must demonstrate the ways in which they will be of value for the job and the organisation. You must make sure that you adequately address each key area or point and cite evidence of your suitability. Do not simply state that you meet the requirements - it is essential that you provide examples from your current or past role(s) which demonstrates how you meet each of the key areas or points. You should focus on how your experience, achievements and capabilities will enable you to successfully undertake the responsibilities of the role(s).

Work Health and Safety Obligations

All workers (APS1-Secretary) have a duty to take reasonable care for their own health and safety whilst at work, to ensure their acts or omissions do not adversely affect the health and safety of other persons and to comply with any reasonable instruction given to comply with the Work Health and Safety legislation.

All supervisors and managers (APS5-EL1) play a significant role by modelling safe work behaviours and clearly setting the standard for acceptable behaviour in the workplace. Supervisors and managers play a critical role in supporting 'Officers' to exercise due diligence and in consulting with duty holders.

An Officer (EL2-Secretary) makes and participates in making decisions that affect the whole or a substantial part of the department. Employees at the SES Band 2 and above classification are considered to be Officers under the Work Health and Safety Act 2011 (Cth) with all EL 2 and above required to complete officer due diligence training. Officers have a duty to be proactive and continuously ensure that the department complies with relevant duties and obligations.

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the position. For more information see <https://www.apsc.gov.au/recruitability>

Contact

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