



Australian Government

Department of Climate Change, Energy, the Environment and Water
Australian Antarctic Division



AUSTRALIAN
ANTARCTIC
PROGRAM

Expeditioner Band 2.3 (APS 5) – Communications Technical Officer

Classification	Expeditioner Band 2.3 (APS 5) - \$89,311 pa
Total Remuneration	\$157,265 pa (When in Antarctica/sub-Antarctic, inclusive of Antarctic Allowances)
Division	Australian Antarctic Division
Branch	Enabling Services
Section	ICT Station Support
Location	Kingston, Tasmania and Antarctic/sub-Antarctic deployment
Employment Status	Non-Ongoing (temporary)
Hours	Full-time (37.5 hours per week)
Security Clearance	Required (Baseline Vetting)

WHO WE ARE – Australian Antarctic Division (AAD)

The AAD is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water (DCCEEW). As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals to:

- maintain the Antarctic Treaty System and enhance Australia's influence within it
- protect the Antarctic environment
- understand the role of Antarctica in the global climate system
- undertake scientific work of practical, economic and national significance.

THE JOB

As a Communications Technical Officer (CTO), you will carry out routine and complex telecommunications maintenance. You will also make repairs and operate communications equipment. You may install or assist with the installation of complex telecommunications systems.

CTOs are under the supervision of the Senior Communications Technical Officer (SCTO) whilst on station. You will work together as a team to manage workload and tasks in support of operational and technical priorities.

CTOs are employed in winter jobs at Casey, Davis, Mawson and Macquarie Island. Summer or shorter winter jobs may become available.

You should apply for this role if you have the appropriate knowledge, skills and experience and an interest in the challenge of living and working in a small community in a remote environment. Applicants will be assessed and if successful placed in a role for training and deployment, or a merit pool that will be used for future seasons.

Key duties will include, but are not limited to:

- Maintain complex telecommunications equipment, systems and facilities at a station.
- Including VHF radio systems, various satellite systems – VSAT, MSS, and fixed ground stations, network equipment including fibre optic cabling, and structured cabling.
- Undertake maintenance of antennas and associated cabling/feeder systems. This may include climbing masts up to 30m high to maintain antennas. Training will be provided before departing for Antarctica.
- Provide support to science programs, including Geoscience Australia, Australian Radiation Protection and Nuclear Safety Agency and other projects/agencies as required.
- Assist the Kingston head office information technology staff in maintaining IT infrastructure and equipment at a station.
- Operate radio equipment for communication with field parties, aircraft, ships and small watercraft.
- Maintain miscellaneous electronic office and amenities facilities, including audio-visual equipment, possibly to component level.
- Demonstrate sensitivity for privacy and security requirements at all times.

WHAT WE ARE LOOKING FOR - ESSENTIAL

Required Identification/Qualification/Licence/Ticket	When you need to provide evidence	
	Provide copy with application	obtained prior to job commencement
Cert III in Electronics and Communications - (UEE30920) or comparable qualification	✓	
Certificate of Competency in Perform Inspection - (MEM15004B or PUAEQU001)	✓	
Driver's licence – Current, unrestricted "C" class (manual) Australian driver's licence	✓	
Citizenship - In accordance with the PS Act 1999, APS employees are required to be Australian citizens. Persons who are not Australian citizens will generally only be considered where there are no suitable Australian applicants, with next considerations being Australian residents with work rights and New Zealand citizens.	✓	
Valid Passport - The expiry date of the passport (and any relevant visa) must be at least 6 months beyond the planned end date of your intended stay in the Antarctic or sub-Antarctic		✓
Provide First Aid (HLTAID011) must be valid for at least 18 months beyond the date of AAD commencement.		✓
Provide CPR (HLTAID009) must be valid for at least 6 months beyond the date of AAD commencement		✓
Security Clearance This position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level		✓

Knowledge and experience:

In at least one of the following, within the last 5 years:

- Analogue radio systems with a strong understanding and practical maintenance including installation and repair of VHF repeaters/base stations, mobile radios and portables, and HF mobile and fixed base. Testing and repair of antennas and associated cabling/feeder systems and familiarity with masts and associated hardware.
- Satellite communications systems and equipment with a strong understanding and practical maintenance experience. Including BUC/LNB style, or other microwave communications systems.

WHAT WE ARE LOOKING FOR – DESIRABLE

These are not essential to the role. We encourage you to apply even if you do not fit 100% of the requirements.

Qualifications/Licences:

- Marine Radio Operators Certificate (MROCP)
- Long Range Operator Certificate of Proficiency (LROCP)
- Aeronautical Radio Operators Certificate (AROC)
- An Open Cabling Licence with optical, coax and structured (O, C & S) endorsements.

Knowledge and experience: (within the last 5 years)

- Installation and maintenance of IT infrastructure, network and desktop hardware. This can include servers, switches, routers, wireless network equipment, VoIP equipment, computers and peripherals, and copper and optic-fibre structured cabling.
- Maintenance and repair of electronic equipment, including to component level.
- Radio operating procedures, including air-ground-air communications.

ELIGIBILITY AND OTHER REQUIREMENTS**Personal Qualities:**

During the recruitment selection process, the AAD assesses individual personal qualities required to successfully live and work in an isolated Antarctic/sub-Antarctic community. Successful candidates need to demonstrate the personal qualities detailed [here](#).

Pre-employment check:

Your suitability for employment will be assessed through pre-employment screening including National Police Check, referee checks, pre-employment medical assessment, specified mandatory qualification(s) validation and completion of required probation period.

Work Health and Safety Obligations:

All employees have a duty to take reasonable care of their own health and safety while at work, to ensure their acts or omissions do not adversely affect the health and safety of other persons in line with any reasonable instruction given to comply with the Work Health and Safety legislation.

RecruitAbility:

Under the [APS \(Australian Public Service\) RecruitAbility scheme](#) you will be invited to participate in further assessment for the vacancy if you choose to apply under the scheme; declare you have a disability; AND meet the minimum requirements for the position.

HOW TO APPLY

Information about how to apply can be found [here](#), including further information about AAD jobs.