

## Expeditioner Band 2.3 (APS 5) – Antarctic Refueller

|                           |                                                                                           |
|---------------------------|-------------------------------------------------------------------------------------------|
| <b>Classification</b>     | Expeditioner Band 2.3 (APS 5) - \$95,857 per annum                                        |
| <b>Total Remuneration</b> | \$168,793 per annum (When in Antarctica/Sub Antarctic, inclusive of Antarctic Allowances) |
| <b>Division</b>           | Australian Antarctic Division                                                             |
| <b>Branch</b>             | Operations and Logistics                                                                  |
| <b>Section</b>            | Maritime Logistics                                                                        |
| <b>Location</b>           | Kingston, Tasmania and Antarctic/sub-Antarctic deployment                                 |
| <b>Employment Status</b>  | Non-Ongoing (temporary)                                                                   |
| <b>Hours</b>              | Full-time (37.5 hours per week)                                                           |
| <b>Security Clearance</b> | Not Required                                                                              |

### WHO WE ARE – Australian Antarctic Division (AAD)

The AAD is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water (DCCEEW). As the primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals to:

- maintain the Antarctic Treaty System and enhance Australia's influence within it
- protect the Antarctic environment
- understand the role of Antarctica in the global climate system
- undertake scientific work of practical, economic and national significance.

### THE JOB

Ready to take your trade and refuelling experience somewhere extraordinary?

As an Antarctic Refueller, you'll play an important role in supporting Australia's Antarctic resupply operations. Working alongside the Refuelling Supervisor, you'll assist with refuelling operations in Antarctica and the sub-Antarctic, including delivering briefings, setting up and packing down equipment, and providing relief supervision. You'll work closely with voyage support staff and members of the shipboard and station-based Mechanical Teams.

Fuel resupply is usually carried out by transferring bulk fuel from ship to shore through a fuel hose. Depending on weather and conditions, transfers may take place over water or ice near the station. Working with bulk fuel in an environmentally sensitive and challenging environment means safety and environmental protection are at the heart of everything you do.

The Antarctic Refueller travels on resupply voyages to each of the stations and can complete a single voyage in a season or multiple. Voyages vary in length from one to two months.

You should apply for this role if you have the appropriate knowledge, skills and experience and an interest in the challenge of living and working in a small community in a remote environment.

Applicants will be assessed and if successful placed in a role for training and deployment, or a merit pool that will be used for future seasons.

**Key duties will include, but are not limited to:**

As an Antarctic Refueller you will be required to undertake some or all of the following:

- Assist with the preparation and testing of refuelling equipment in Hobart prior to the commencement of a resupply voyage.
- Regularly step up as Refuelling Supervisor and take responsibility for the conduct of ship to shore, station refuelling operations in Antarctica and Macquarie Island.
- Provide input as required into the refuelling report after each voyage.
- Provision of advice on the development of refuelling systems to enable station refuelling to occur from various ships as required.
- Liaise with voyage support staff, members of the shipboard and station-base Mechanical Team and other operational areas within the AAD in relation to refuelling operations.
- Provision of advice on the continuous improvement of refuelling equipment and systems to ensure the AAD has the most robust and efficient refuelling system available.

**WHAT WE ARE LOOKING FOR - ESSENTIAL**

| Required<br>Identification/Qualification/Licence/Ticket                                                                                                                                                                                                                                                                                    | When you need to provide evidence |                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------------------------------|
|                                                                                                                                                                                                                                                                                                                                            | Provide copy with<br>application  | obtained prior to job<br>commencement |
| <b>Driver's licence</b> – A current, unrestricted “C” class (manual) Australian driver's licence.                                                                                                                                                                                                                                          | ✓                                 |                                       |
| <b>Citizenship</b> - In accordance with the PS Act 1999, APS employees are required to be Australian citizens. Persons who are not Australian citizens will generally only be considered where there are no suitable Australian applicants, with next considerations being Australian residents with work rights and New Zealand citizens. | ✓                                 |                                       |
| <b>Valid Passport</b> - The expiry date of the passport (and any relevant visa) must be at least 6 months beyond the planned end date of your intended stay in the Antarctic or sub-Antarctic                                                                                                                                              |                                   | ✓                                     |
| <b>Provide First Aid</b> (HLTAID011) must be valid for at least 18 months beyond the date of AAD commencement.                                                                                                                                                                                                                             |                                   | ✓                                     |
| <b>Provide basic emergency life support</b> (HLTAID010) must be valid for at least 18 months beyond the date of AAD commencement.                                                                                                                                                                                                          |                                   | ✓                                     |
| <b>Provide CPR</b> (HLTAID009) must be valid for at least 6 months beyond the date of AAD commencement                                                                                                                                                                                                                                     |                                   | ✓                                     |

**Knowledge and experience:**

- Recent experience (within the last 5 years) in bulk fuel transfer
- Recent experience (within the last 5 years) in refueling operations

- Capability of safe bulk fuel transfer using soft wall hose in cold climate, exposed marine situations such as those found in Antarctica and the Southern Ocean.
- Comprehensive knowledge of bulk fuel transfer and equipment (hose, pumps, etc.) standards and industry accepted practices with regard to ship to shore bulk fuel transfer.
- Coordinate a diverse team of people to achieve a technically difficult outcome in an isolated location, under pressure of conditions, time and limited resources.
- Carrying out refueling activities in a systematic approach.
- Familiarity with Antarctic and Sub Antarctic resupply operations or similar ship to shore operations in cold climate conditions.
- Comprehensive knowledge of safe methods of bulk fuel transfer and a strong focus on safety.
- Sound judgement in time-limited, pressure situations with the ability to follow Standard Operating Procedures at all times.
- Strong, proactive focus on protection of the Antarctic environment through the responsible management of bulk fuel transfer activities.

### **WHAT WE ARE LOOKING FOR – DESIRABLE**

These are not essential to the role, however, to be suitable you will need to have at least some of these. We encourage you to apply even if you do not fit 100% of the requirements.

#### **Knowledge and experience:**

- Diesel mechanic or other mechanical trade

### **ELIGIBILITY AND OTHER REQUIREMENTS**

#### **Personal Qualities:**

During the recruitment selection process, the AAD assesses individual personal qualities required to successfully live and work in an isolated Antarctic/sub-Antarctic community. Successful candidates need to demonstrate the personal qualities detailed [here](#).

#### **Pre-employment check:**

Your suitability for employment will be assessed through pre-employment screening including National Police Check, referee checks, pre-employment medical assessment, specified mandatory qualification(s) validation and completion of required probation period.

#### **Work Health and Safety Obligations:**

All employees have a duty to take reasonable care of their own health and safety while at work, to ensure their acts or omissions do not adversely affect the health and safety of other persons in line with any reasonable instruction given to comply with the Work Health and Safety legislation.

### **HOW TO APPLY**

Information about how to apply can be found [here](#), including further information about AAD jobs.

## Expeditioner Band 2.5 (APS 6) – Refuelling Supervisor

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|---------------------------|------------------------------------------------------------------------------------|
| <b>Classification</b>     | Expeditioner Band 2.5 (APS 6) - \$105,861 pa                                       |
| <b>Total Remuneration</b> | \$178,797 pa (When in Antarctica/sub Antarctic, inclusive of Antarctic Allowances) |
| <b>Division</b>           | Australian Antarctic Division                                                      |
| <b>Branch</b>             | Operations and Logistics                                                           |
| <b>Section</b>            | Maritime Logistics                                                                 |
| <b>Location</b>           | Kingston, Tasmania and Antarctic/sub-Antarctic deployment                          |
| <b>Employment Status</b>  | Non-Ongoing (temporary)                                                            |
| <b>Hours</b>              | Full-time (37.5 hours per week)                                                    |
| <b>Security Clearance</b> | Not Required                                                                       |

### WHO WE ARE – Australian Antarctic Division (AAD)

The AAD is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water (DCCEEW). As the primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals to:

- maintain the Antarctic Treaty System and enhance Australia's influence within it
- protect the Antarctic environment
- understand the role of Antarctica in the global climate system
- undertake scientific work of practical, economic and national significance.

### THE JOB

Looking for a role that takes your leadership, trade and refuelling experience beyond the ordinary?

As a Refuelling Supervisor, you will be responsible for the safe and efficient transfer of fuel and associated activities during station resupply, helping keep Australia's Antarctic and sub-Antarctic stations operational and directly supporting critical scientific research and essential infrastructure across one of Australia's most significant scientific and logistical programs.

Working under limited direction from the Voyage Leader, you'll lead fuel resupply operations in some of the world's most remote and environmentally sensitive locations. Fuel is typically transferred from ship to shore via bulk fuel hose, with operations conducted over water or ice depending on weather and ice conditions. Operating in Antarctica requires a strong commitment to safety, teamwork and environmental stewardship, with the effective management of operational, safety and environmental risks essential to every fuel transfer.

This hands-on role combines technical expertise with operational leadership. You'll lead refuelling teams and take responsibility for the safe and efficient delivery of ship-to-shore and station refuelling operations during station resupply activities. You'll also oversee the maintenance, repair, service,

modification and testing of specialised refuelling equipment supporting the Australian Antarctic Program.

The role can involve single or multiple voyages throughout the Antarctic summer season, with periods of engagement varying from one month up to eight months in Antarctic and sub-Antarctic operations.

You should apply for this role if you have the appropriate knowledge, skills and experience and an interest in the challenge of living and working in a small community in a remote environment. Applicants will be assessed and if successful placed in a role for training and deployment, or a merit pool that will be used for future seasons.

**Key duties will include, but are not limited to:**

As a Refuelling Supervisor, you will be required to undertake some or all of the following:

- Supervision and taking responsibility for the conduct of ship to shore, station refuelling operations in Antarctica and Macquarie Island.
- Preparation and testing of refuelling equipment in Hobart prior to the commencement of each Antarctic shipping season.
- Development of Standard Operating Procedures (SOP's) and operating Instructions to ensure refuelling operations are conducted in a safe and efficient manner.
- Ensuring that all refuelling equipment required for the voyage is on board the ship before departure and is accessible as required.
- Preparation of reports on completion of all refuelling operations.
- Provision of advice on the development of refuelling systems to enable station refuelling to occur from various ships as required.
- Provision of advice on the continuous improvement of refuelling equipment and systems to ensure the AAD has the most robust and efficient refuelling system available.

**WHAT WE ARE LOOKING FOR - ESSENTIAL**

| Required<br>Identification/Qualification/Licence/Ticket                                                                                                                                                                                                                                                                                    | When you need to provide evidence |                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------------------------------|
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| <b>Driver's licence</b> – A current, unrestricted "C" class (manual) Australian driver's licence.                                                                                                                                                                                                                                          | ✓                                 |                                       |
| <b>Citizenship</b> - In accordance with the PS Act 1999, APS employees are required to be Australian citizens. Persons who are not Australian citizens will generally only be considered where there are no suitable Australian applicants, with next considerations being Australian residents with work rights and New Zealand citizens. | ✓                                 |                                       |
| <b>Valid Passport</b> - The expiry date of the passport (and any relevant visa) must be at least 6 months beyond the planned end date of your intended stay in the Antarctic or sub-Antarctic                                                                                                                                              |                                   | ✓                                     |
| <b>Provide First Aid</b> (HLTAID011) must be valid for at least 18 months beyond the date of AAD commencement.                                                                                                                                                                                                                             |                                   | ✓                                     |
| <b>Provide basic emergency life support</b> (HLTAID010) must be valid for at least 18 months beyond the date of AAD commencement.                                                                                                                                                                                                          |                                   | ✓                                     |

|                                                                                                 |  |   |
|-------------------------------------------------------------------------------------------------|--|---|
| Provide CPR (HLTAID009) must be valid for at least 6 months beyond the date of AAD commencement |  | ✓ |
|-------------------------------------------------------------------------------------------------|--|---|

#### Knowledge and experience:

- Recent experience (within the last 5 years) in supervision of bulk fuel transfer
- Recent experience (within the last 5 years) in refueling operations
- Capability in the supervision and coordination of safe bulk fuel transfer using soft wall hose in cold climate, exposed marine situations such as those found in Antarctica and the Southern Ocean
- Comprehensive knowledge of bulk fuel transfer and equipment (hose, pumps, etc.) standards and industry accepted practices with regard to ship to shore bulk fuel transfer.
- Strong, proactive focus on safety and knowledge of safe methods of bulk fuel transfer.
- Well-developed interpersonal and communication skills, with the ability to effectively: Investigate incidents, write reports and coordinate a diverse team of people to achieve a technically difficult outcome in an isolated location, under pressure of conditions, time and limited resources.
- Organisational capability, including sound judgement in time-limited, pressure situations, effective planning capability, initiative and problem-solving skills.
- A strong, proactive focus on protection of the Antarctic environment through the responsible management of bulk fuel transfer activities

#### WHAT WE ARE LOOKING FOR – DESIRABLE

These are not essential to the role, however, to be suitable you will need to have at least some of these. We encourage you to apply even if you do not fit 100% of the requirements.

#### Knowledge and experience:

- Diesel mechanic or other mechanical trade

#### ELIGIBILITY AND OTHER REQUIREMENTS

##### Personal Qualities:

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##### Pre-employment check:

Your suitability for employment will be assessed through pre-employment screening including National Police Check, referee checks, pre-employment medical assessment, specified mandatory qualification(s) validation and completion of required probation period.

##### Work Health and Safety Obligations:

All employees have a duty to take reasonable care of their own health and safety while at work, to ensure their acts or omissions do not adversely affect the health and safety of other persons in line with any reasonable instruction given to comply with the Work Health and Safety legislation.

#### HOW TO APPLY

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